

F.No. KC/IT-2017-2018- 263,
GOVERNMENT OF INDIA
OFFICE OF THE SUPERINTENDING ARCHAEOLOGIST
ARCHAEOLOGICAL SURVEY OF INDIA
KOLKATA CIRCLE, C.G.O. COMPLEX (4TH FLOOR)
BLOCK – DF, SECTOR – 1, SALT LAKE CITY
KOLKATA-700064
Phone : (033) 2334-4389 (T.F.), 2334-3775,
E-mail : circlekol.asi@gmail.com

Ch, 26 APR 2017

NOTICE INVITING QUOTATION

The undersigned hereby invites sealed quotations from authorized and reputed firms for the job of Annual Maintenance of Desktop & Laptop and Reconditioning & refilling of empty Hp(88A, 12A) laserjet printer cartridge as per details given below. The quotations should be sent in sealed cover superscribed with the word '**Quotation for Annual Maintenance of Desktop & Laptop and Reconditioning & refilling of empty Hp(88A, 12A) laserjet printer cartridge**' to O/o Superintending Archaeologist, Archaeological Survey of India, Kolkata Circle, C.G.O. Complex, 4th floor, Block-DF, Sec-1, Salt Lake City, Kolkata-700 064.

DETAILS OF ITEMS

Sl.No.	Name of the materials / works	Quantity	Rate to be quoted
01.	Annual Maintenance of Desktop	20 Pc.	each
02.	Annual Maintenance of Laptop	3 Pc.	each
03.	Reconditioning & refilling of empty Hp(88A, 12A) laserjet printer cartridge		each

The quotation should be addressed to the Superintending Archaeologist, Archaeological Survey of India, Kolkata Circle, C.G.O. Complex, 4th floor, Block-DF, Sec-1, Salt Lake City, Kolkata-700 064 and should be reached latest by **14.00 Hrs.** of **11.05.2017** The rates should be inclusive of all type of taxes etc.

Conditional quotations and those quotations received after the stipulated date and time are likely to be rejected.

The rates as quoted should hold good up to **31.03.2018**. No change in the rates or modification thereof will be permitted.

In all cases payment will be made by crossed cheque.

The undersigned reserves the right to reject or accept or prefer any quotation either in full or in part without assigning any reason thereof in the interest of public services.

The undersigned will not be responsible for loss of any quotation in transit or otherwise.


Superintending Archaeologist 26/4

F.No. KC/IT/2017-2018-

Date :

To

1. NOTICE BOARD
2. ASI web site